

The North Strabane Township Board of Supervisors held its Non-Legislative Meeting, Tuesday, May 22, 2018 at approximately 7:00 P.M., at the Township Municipal Building, 1929 Route 519, Canonsburg, Pennsylvania 15317.

ATTENDING THE MEETING

Robert Balogh, Chairman
Marcus Staley, Vice-Chairman
Bob Ross, Supervisor
Harold Close, Supervisor
Neil Kelly, Supervisor

ALSO ATTENDING THE MEETING

Andrew Walz, Manager-Secretary
Gary Sweat, Solicitor
Joe Sites, Gateway Engineers
Matt Marasco, Municipal Authority
Lieutenant Wagstaff, Police Department
Mark Grimm, Fire Chief
Doug Trbovich, Code Enforcement
Tom Lovell, Public Works Director
Mary Dombrowski, Library Board
Carl Hall, Recreation Facilities Manager
Jonathan Madaras, Ambulance Service
Margaret Householder, Planning Coordinator
Deanna M. Kelly, Stenographer

Mr. Balogh called the meeting to order followed by the Pledge of Allegiance and Roll Call.

**PUBLIC
COMMENTS**

None

**PARKS AND
RECREATION**

Recreation Facilities Manager Carl Hall gave the following report:

Items in Progress

Coordinating deliveries and work being done in the park.
Ordering of equipment for the upcoming season.
Meeting with coaches as needed and to review upcoming season.
Meetings with the Parks Committee.
Checking water lines in concession stand bathrooms.
Cleaning bathrooms.
Cleaning storage rooms at baseball fields.
Vacuuming leaves at fields two and three.
Edging landscaped areas.
Repair the mound on Field one.
Add wood chips to playground areas.
Interviewing and hiring staff for concessions and grounds.
Picking items for the concession stand.
Preparing all fields.
Call coached for field cancelations.
Scheduling of baseball fields, contacting coaches, and coordinating dates.
Scheduling the Musco Lighting System.
Prepared fields for tournaments.
Cutting grass and weed-whacking all the areas of the park.
Fertilized all fields.
Waiting for the infield mix to arrive for Field 1.

Farmers Market

We have the application completed and on the website. It will be every Tuesday from 3:30 P.M. to 7:00 P.M.

**LIBRARY
REPORT**

Board Member Mary Dombrowski gave the following report:

Director's Report

Plans are under way to repair the air condition unit.
Monday, June 18, 2018 at 6:00 P.M. Adam Miller folksinger and storyteller will be at the Library.
Peggy distributed a new brochure introducing our online resources which offers a comprehensive guide to using the online resources.
The carnival will be indoors on Sunday, May 20, 2018 from 2:00 P.M. to 6:00 P.M.

New Business

Rita Polansky shared information from the conference she attended for the South Central Community Action Program. She

**POLICE
DEPARTMENT**

Lieutenant Wagstaff gave the following report:

Activity Report

The North Strabane Police Department responded to 922 calls for service during the month of April. The Department made 15 arrests and issued nine non-traffic citations. There were 43 traffic accidents, 133 traffic citations, and 216 traffic warnings issued. There were 13 parking tickets issued.

Items of Interest

All sex offenders in the Township were in compliance.
Department received a free Portable Breath Test device (PBT) from the "Trooper Kenton Iwaniec Memorial Foundation" grant.
Chief Hughes attended a meeting with several Washington County school superintendents to discuss school safety, current trends and threats to educational institutions. This was held at Muse Elementary in Cecil Township.
Department applied for renewal of the USDOJ Bulletproof Vest Partnership Grant.
Sgt. Mancini and K-9 Drago were involved in an accident involving multiple vehicles. According to insurance company, the vehicle is totaled. The insurance company totaled the vehicle and our reimbursement will more than cover a new vehicle, equipment and installation for a new K-9 vehicle.
Department responded to a home invasion/brutal sexual assault in Strabane. An arrest was made that same day. Richard Betonte was arrested and is still incarcerated.
During the month of April, the Department had one MCSAP inspection and citation. Scheduling and weather (rain storms) played a part in the reduced enforcement.
Interval graduated from the FTO program. He continues his probationary period, but is now functioning as a solo officer.
Officer Hradecky successfully completed his probationary period and now is a regular full-time police officer.
Department participated in an active shooter drill at Canon McMillian High School.
The Department had obtained a grant several months ago to obtain a Portable Fingerprint Scanning Device. This device is still in operation and has made four positive identifications on subjects that lied about their identity. All were arrested and had outstanding warrants.
Department participated in a flag raising ceremony at Canonsburg Hospital to raise awareness for organ donation.
Completed the Department's audit of all of its equipment for insurance purposes.
Chief Hughes and Lieutenant. Wagstaff participated in the first active shooter drill at Wylandville Elementary. SRO Lee attended too. The drill was successful!
The Department received a digital chip scanner from the Washington County District Attorney's Office. This scanner will enable us to scan stray pets for micro chipping and ascertain ownership of the animal.

Training The Department is completing its annual Narcan Training. Sergeant Mancini & Sergeant Ging attended a 16 hour “Leading Behind the Badge” (leadership & ethical) training in Abington, PA. Officer France attended 24-hour “Western PA ALL Hazards Fusion Center Intelligence Officer” training in Penn State. Conference and all related cost paid by Fusion Center. Officer Terling attended the annual 40-hour “SWAT” training in Washington County. Lieutenant Wagstaff and Officer Lee attended eight-hour course in “Standard Response Protocol (SRP)/ Standard Reunification Method” in Morgantown, West Virginia. Chief Hughes and Lieutenant Wagstaff completed an on-line training for “Compelled Statements: Administrative Interviews of Public Safety Employees.” Chief Hughes and Officer Schmeltz attended the “Traffic Safety Conference” at Penn State. Conference was mandatory and paid by our DUI grant. Sgt. Mancini and Drago completed six hours of K-9 maintenance training.

PUBLIC WORKS Public Works Director Tom Lovell gave the following report:

Township Building Serviced mowers.
and Grounds Cut grass around Township building.
 Repaired fence at Fire Station.

Road Construction Started basin repair and road widening for the paving program.
 Installed millings along street as needed.

Road Maintenance Patched potholes, trimmed trees, installed signs, and swept along
Township roads as needed.
Cleared storm water inlets and road debris after rain events.
Repaired snow plow damage.
Installed signs.

PA One Calls In April, we had 168 PA One Calls that were received and responded to.

Other Discussions Cleaned trucks and equipment after snow removal.
Reestablished swell at Lindley Mine.
Cleaned garage and repaired tools.
GPS storm pipes and inlets.
Sent bucket truck for lift inspection.

Public Works CDL training for three employees.
Director Started sign inventory.
 Followed up on resident complaints and concerns.

CODE Code Enforcement Officer Doug Trbovich gave the following report:
ENFORCEMENT

Permit and Fees We have issued 36 building permits for the month of April, with a total of
\$22,441.00 in fees collected. We issued 87 certificates of occupancy.

Inspections We completed 70 inspections.

Property We had a total of 26 property maintenance complaints with the following
Maintenance action taken: two vehicle related, four garbage complaints, two garbage
Complaints complaints, one building without a permit, seven unkept properties, one
water runoff, three illegal signs removed, one unfounded, and eight
miscellaneous. Twenty-three were closed and three was added to the on-
going complaints.

Training Twenty-one hours of training and certification testing were completed by
the inspectors.

**Nottingham
Township
Inspections**

We completed one inspection and two plan reviews. The inspectors devoted two and one-half hours to Nottingham Township for the month.

**Borough of
Claysville
Inspections**

We completed one plan review. The inspectors devoted one hour to Nottingham Township for the month.

**FIRE
DEPARTMENT**

Fire Chief Mark Grimm gave the following report:

Fire Calls

The Department responded to 130 calls for the month April.

Inspections

The Department conducted 20 fire inspections, completed 42 hours of fire prevention, six plan reviews, and participated in 688 hours of training.

Training

Officers and career staff are working their way through Blue Card Command Training. The first set of officers are scheduled for the SIM lab for the final certification.

Firefighters McVay and Opfermann have completed their Pro-Board Certification Swift Water Rescue Tech 1 and 2.

Firefighters Opfermann, Sicchitano, McVay, and Federico have completed their Special Vehicle Rescue Certification through the State of Pennsylvania Fire Academy.

May's training is scheduled for all career and volunteer firefighters to complete their annual physical and agility tests. Both test must be completed for active duty. Testing dates are May 14th, 19th, 21st, and the 26th if you wish to observe.

Region 13

Our Swift Water Rescue Team will be active within the region for training and deployments. Most of the high level training will be paid by the region for our members.

**EMERGENCY
MANAGEMENT**

Emergency Coordinator Rob Balogh gave the following report:

I attended Emergency Event last month. I will also be attending the "Run for Alex" in June.

**AMBULANCE
SERVICE**

Operations Manager Jonathan Madras gave the following report:

Canonsburg Ambulance Service responded to 142 calls for the month of April, 59 calls from the Canonsburg station and 83 from the North Strabane station. The average response time from the Canonsburg station was 8.8 minutes, and from the North Strabane 7.8 minutes. We also had a total of 92 transports, 36 non-transports, three stand byes, and 11 calls were cancelled.

Service News /
Updates

AHN and Canonsburg Ambulance Staff provided Stop-the-Bleed training to area Athletic trainers at the Peters Township Health and Wellness Pavilion. This included athletic trainers from Canon McMillan School District.

Six staff members conducted Advance Stroke Detection Training at Canonsburg Hospital on April 16.

Crews attended a first responder's day at Muse Elementary on April 27 which included talks and lunch with the students.

We have had 2 cardiac arrest saves over the past month, one from Chartiers Township and another in North Strabane. A special thank you to North Strabane Police and Fire for their continued assistance.

**PLANNING
COMMISSION**

Planning Coordinator Margaret Householder submitted the following report:

Walnut Grove Subdivision Plan	The Planning Commission recommended approval of the revisions to the subdivision Plan for the proposed conservation subdivision located on Thomas Road in an R-2 district.
Timothy Rodgers	The Planning Commission recommended approval of the preliminary and final two lot consolidation plan located on Thomas Road in an R-2 district.
Casco USA	The Planning Commission recommended approval of the preliminary and final warehouse addition to the existing building located on Meadowlands Boulevard in an I-1 district.
Guardian Storage	The Planning Commission recommended to table the preliminary site plan for a 110,000 square foot self-storage interior building located on Galley Road in a C-1 district.
Pending Zoning Ordinance	The Planning Commission recommended approval of the revisions of buffer zone requirements in Conservation Subdivisions and Regulations for off-Site vehicle inventory storage.
MUNICIPAL AUTHORITY	Engineer Dan Slagle gave the following report:
Park Place, Phase 2	The project stopped on November 3, 2017.
Magnolia Ridge Plan Phase 1	The project was restarted on July 10, 2017.
Creekside Crossings PRD Plan	The sewer drawings were approved, the developer's agreement was executed and the bonding is set. Construction is scheduled to start April 2018.
Greenwood Village PRD Phase 1	The sewer drawings were approved, the developer's agreement was executed and the bonding is set. Canonsburg Borough has denied capacity.
Laurel Landing Plan	We received and commented on sewer drawings.
McDowell Lane Pump Station	The developer is executing the contract documents in anticipation of awarding the project.
Bobby Rahal Site Plan	The project is scheduled to start in May 2018.
Legacy Park Plan	We reviewed the Phase 1 sewer drawings.
Ensinger Plan	Construction started on January 23, 2018.
State Route 519 Widening Project	PennDOT requested revised drawings. PennDOT plans to bid out the project in October 2018 with a Notice-to-Proceed in November 2018.
Canon Mac Middle School	We attended a utility meeting with PennDOT and the school district on April 11, 2018, to discuss utility coordination with the Route 519 widening project.
Walnut Grove Subdivision Plan	We reviewed sewer drawings and planning module exemption declaring no capacity until the Waterdam Farms Pump Station was upgraded or enlarged.
Oak Grove Subdivision Plan	We reviewed sewer drawings and planning module exemption declaring no capacity until the Waterdam Farms Pump Station was upgraded or enlarged.

Linden Creek/ Thomas Road Sewer Extension	The Linden Creek and Thomas Road projects are complete, with the exception of restoration.
Linden Creek Sewer Extension	The Authority is holding \$73,045.00 and \$16,012.00 respectfully.
Thomas Road Sewer Extension	The Authority is holding \$68,313.00 and \$11,521.00 respectfully.
Linnwood Road Sewer Project	A breach of contract was issued terminating the original contract which allows the bonding company to hire a relief contractor. We have a meeting with the bonding company on April 16, 2018 to discuss term and schedule. Final restoration will be completed this month.
Christy Road Sewer Project	Construction started on November 13, 2017. We have enclosed for review estimate no. 6 in the amount of \$13,419.75 to W.A. Petrakis Contracting. The project is 93% complete. All sewers have been installed and restoration has started. We requested substantial completion to start sewer connections.
Mansfield Sewer Project	We responded to comments regarding the permits. The project will be advertised and the sewer easements secured.
Christy/Linn Sewer Project	The scope of this project will be adjusted by the Board based on availability of the residual bond funds. We are preparing the necessary permits.
Mansfield Sewer Easements	We have obtained 49 of the 57 easements. Condemnation started March 13, 2018. The condemnation period will expire on May 22, 2018.
Meadowlands Sewer District	The project was awarded to Brex Excavation with an alternate bid of \$108,385.00. The project is scheduled to start in June 2018.
Racetrack Road Siphon Project	We are currently designing the siphon project. We are currently evaluating projected flows in the watershed.
Route 19 Floodwall Project	The project was awarded to Clearwater Construction with a base bid of \$63,209.26. The project is scheduled to start in May 2018.
2017 Annual Report	We have prepared the 2017 Annual Report as required by the bonding companies.
CHJA Act 537 Plan Update	We have prepared and submitted a response to CHJA's request to change the treatment process and borrow an additional \$20M on February 27, 2018 requesting projected rate increases.
PROJECT MANAGER	None.
ENGINEER'S REPORT	Engineer Joe Sites gave the following report:
Developments	Creekside Crossing – earthwork and utility installation. Magnolia Ridge – paving in Phase 1. Bobby Rahal inquired about blasting. DEP did not grant approval. We will have our Legacy Park pre construction soon.
MANAGER'S REPORT	Manager Andrew Walz gave the following report:

Walnut Grove Conservation Subdivision	Consideration of a conditional use application for the proposed Walnut Grove Conservation Subdivision reflecting 31 single family lots to be located east of the intersection of Thomas Road and Ross Road in an R-2 district.
Magnolia Ridge Subdivision & Site Plan	Consideration to approve Magnolia Ridge final subdivision and site plan reflecting 50 single family lots and residual property consisting of 17.479 acres in an R-3 district.
CHJA Rate Increase	Consideration of a motion to authorize the Solicitor to file a local agency appeal/injunction of the CHJA Rate Increase jointly with North Strabane and Cecil Townships, conditional upon North Strabane and Cecil Townships joining the appeal.
Oil and Gas Lease	Consideration to authorize the Manager to enter into a five (5) year Oil and Gas Lease for Township owned property at 430 Johnson Road. Terms include a royalty payment of 18% and initial payment of \$2,500/mineral acre.
Intergovernmental Cooperation Agreement	Consideration to authorize the Manager to enter into an Intergovernmental Cooperation Agreement with Union Township and Nottingham Township for the purpose of organizing a joint storm water district.
Township Funds	Consideration to authorize the Manager to invest Township Funds.
Bond Reduction for Indian Ridge	Consideration to approve a reduction in the Bonding for Improvements at the Indian Ridge Development in the amount of \$51,926.25 (\$111,309.00 to \$59,382.75).
AT&T FirstNet Program	Consideration to authorize the Manager to change the Township cellular telephone and data plans to AT&T FirstNet Program from Verizon and Sprint.
CivicPlus Website	Consideration to authorize the Manger to begin the process of developing a Township Website with CivicPlus.
Civic Ready Emergency Communication Alert System	Consideration to authorize the Manager to engage with CivicReady for an Emergency Communication Alert System at \$6470.00 for the first year inclusive of training.
Planning Coordinator	Consideration to hire a Planning Coordinator at a prorated salary \$60,000 and a start date of June 18, 2018.
Resignation from Parks & Recreation Board	Consideration of a written resignation of Mr. William A. Brooks from the Parks and Recreation Board effective May 1, 2018.
Appointment to Parks & Recreation Board	Consideration to appoint Jennifer Trottier to the Parks and Recreation Board to fill unexpired term expiring December 31, 2018.
Building Committee	Consideration to appoint a Building Committee consisting of Rob Balogh, Neil Kelly, and Andrew Walz.
Board to Board Meeting	Consideration to authorize the Township Manager to schedule a Board to Board meeting with Canonsburg Borough Council.
Maintenance Services	Consideration to award the Township Building Maintenance Services.

Zoning Ordinance Consideration to schedule a hearing for adoption of the new Zoning Ordinance.

SOLICITOR'S REPORT Solicitor Gary Sweat gave the following report:

Canonsburg
Houston Joint
Authority It is my understanding the Chartiers Township, Cecil Township, Cecil Township Municipal Authority, and North Strabane Township Municipal Authority have agreed to file a Formal objection to the rate increase recently announced by the Canonsburg Houston Joint Authority.

Right-to-Know
Request Linden Vue Homeowners Association filed a right-to-know request in the event we obtain any engineering or certifications they want to be able to review the documents.

PUBLIC COMMENTS None.

REMARKS FROM SUPERVISORS Mr. Kelly commended the last Board for the YMCA.
Mr. Staley commented last year the YMCA pressed us to put a YMCA in the Township which was not a bad thing. It would of cost \$2.5 million plus signing a bond with them. It was good for us that the majority voted against the project because they have since then filed bankruptcy.

ADJOURNMENT All business being concluded, the non-legislative meeting adjourned at 8:17 P.M.

Robert F. Balogh, Chairman

Andrew L. Walz, Manager-Secretary