

# NORTH STRABANE TOWNSHIP

## DEPARTMENT OF BUILDING CODE ENFORCEMENT

1929 Route 519 South • Canonsburg, PA • 15317 • 724-745-8880 • Fax 724-745-8935

### Zoning Permit Application

Signs, Cell Tower Antennas, Sheds / accessory structures, less than 500 Sq.Ft., decks, porches, platforms and other like structures less than 30" from grade or other zoning permit only projects.

Once plans are submitted, any revision to the project that alters the original description must be approved.

This checklist is provided to insure you have all materials necessary to submit for your project. This checklist will be used to review your application submittal for acceptance. **Plans will not be accepted if the checklist is not followed.**

An unlicensed person may prepare plans for one and two story wood-framed single family dwellings accessory structures and decks in conformance with conventional construction provisions; however, the Building Code Official may require some structural plans and specifications by a licensed engineer or architect. An architect or engineer, registered in the State of Pennsylvania, must prepare calculations, plans, and specifications for any other project.

QUESTIONS OR TO SCHEDULE AN APPOINTMENT CONTACT THE BUILDING DEPT.

#### GENERAL REQUIREMENTS FOR SUBMITTAL

- Completed Permit Application.
- Signed and sealed survey or survey waiver.
- Site Plan showing the dimensions and setbacks of existing and proposed structures; See Sample Site Plan.
- Contractors Certificate of Workers Compensation, listing the Township as the certificate holder, or waiver.
- Proof of property ownership. (*Deed / Tax receipt*)
- Home owners letter of approval. (If applicable)
- Basic drawing, description or sales brochure of proposed use
- SIGNS** All sign request applications must be accompanied by a plan drawn to scale showing the exact size, shape, height and dimensions. If professional services are required (e.g. Township Engineer, Solicitor or other) those fees will be assessed seperatly.



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Permit No. \_\_\_\_\_

## Zoning Permit Application

**A. Applicant:** Applicant is:  Owner  Authorized agent of owner

Name / Co.	Phone
	Email/Fax

Street address	Suite	City	State	Zip
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**B. Owner (if different from applicant)**

Name / Co.	Phone
	Email/Fax

Street address	Suite	City	State	Zip
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**C. Property information:**

Street address	Suite	Parcel ID.	Lot No.
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City	State	Zip	Plan / Bldg. Name
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**D. Zoning Information**

Zoning District	Front Set back	Rear Set back	Right side Set back	Left side Set back
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Describe Current use  N/A

Variances, conditions or other

**E. Purpose of application:**

New Construction  Addition to  Alteration / repair  Demolition  Other

Contractor	Phone
	Email/Fax

Proposed use	<b>SIGNS</b>
	Type: <input type="checkbox"/> Ground <input type="checkbox"/> Wall - If wall lineal feet of frontage _____ Lighted: <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES: <input type="checkbox"/> Internal <input type="checkbox"/> External

Area of work (sq.ft.)	No. stories or levels	Project value est. \$
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**F. Declaration of applicant**

I HEREBY CERTIFY THAT ALL STATEMENTS CONTAINED ABOVE ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT AND HEREBY APPLY FOR A BUILDING PERMIT TO PERFORM THE WORK ON THE PREMISES AS DESCRIBED ABOVE. I FURTHER UNDERSTAND THAT I MUST COMPLY WITH THE PROVISIONS OF ALL LAWS AND ORDINANCES AS ADOPTED BY THE TOWNSHIP AND THE UNIFIED CONSTRUCTION CODE OF PENNSYLVANIA.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date



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## SEALED SURVEY WAIVER

*(NOT TO BE USED FOR NEW SINGLE FAMILY DWELLINGS)*

**The Township, at its sole discretion, reserves the right to require a sealed survey prior to the issuance of any construction, grading alteration, demolition or other permit.**

NOT TO BE USED FOR NEW RESIDENTIAL STRUCTURES

Parcel Id. No. \_\_\_\_\_

I, \_\_\_\_\_, certify that the information shown  
(PRINT NAME)  
on the accompanying drawing is representation of my existing home and property lines. All information is correct and true and all easements, right-of-ways, buildings, property lines, setbacks and any other recorded requirements are shown on the drawing.

I further understand that I am solely responsible for showing all recorded information and agree that North Strabane Township is neither responsible for providing nor keeping records of deeds and recordings of properties within the Township and that the Township is not responsible for the removal, demolition or damages incurred by the property owner should this structure encroach on or into any unidentified easement or other as above mentioned.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Permit No. \_\_\_\_\_

## Workers' Compensation Insurance Coverage Information (Attach to building permit application)

- A. The applicant is a contractor within the meaning of the Pennsylvania Workers' Compensation Law  Yes  No

If "Yes", Complete sections B and C below as appropriate

### B. Insurance Information

Name of Applicant \_\_\_\_\_

Federal or State Employer Identification No. \_\_\_\_\_

Applicant is a qualified self-insurer for workers' compensation.  Certificate Attached.

Name of Workers' Compensation Insurer \_\_\_\_\_

Workers' Compensation Policy No. \_\_\_\_\_

Policy Expiration Date \_\_\_\_\_

### C. Exemptions

*Complete section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.*

The undersigned swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons as indicated:

- Contractor with no employees. **Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township**
- Religious exemption under the Workers' Compensation Law

Subscribed and sworn to before me this

\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)

My commission expires: \_\_\_\_\_

(SEAL)

Signature of applicant: \_\_\_\_\_

Address: \_\_\_\_\_

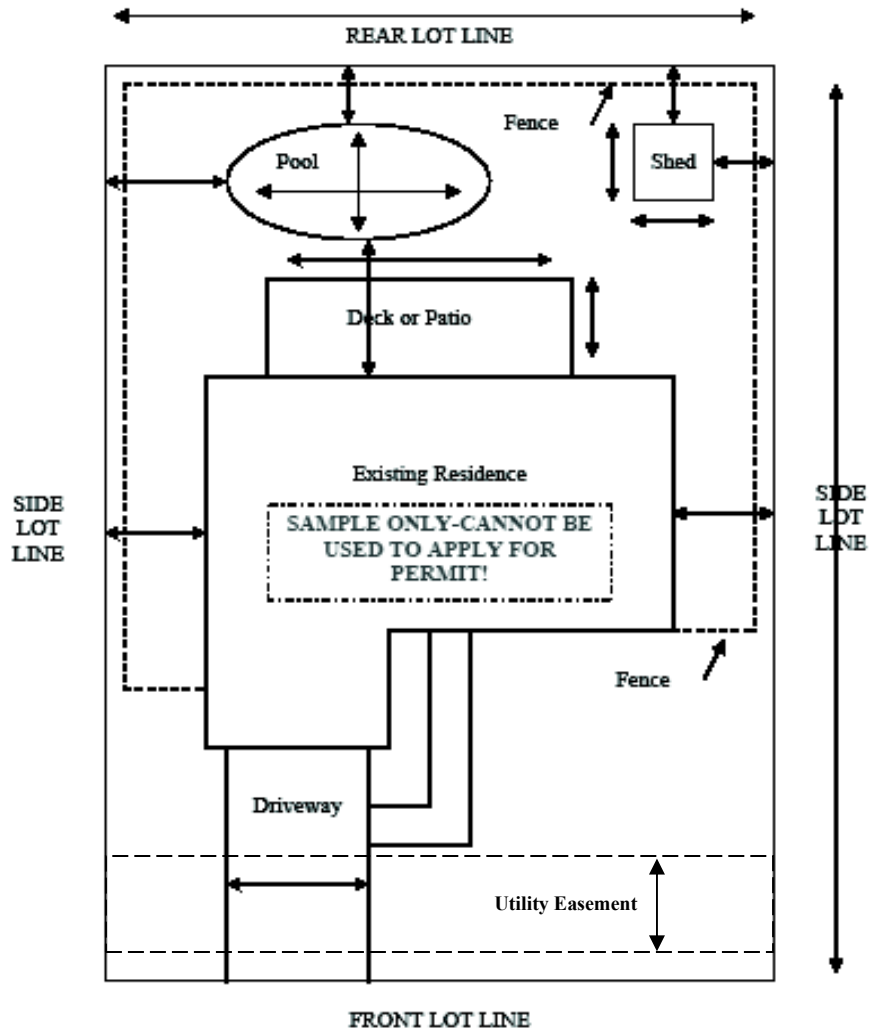
County of: \_\_\_\_\_


Municipality of: \_\_\_\_\_

## TYPICAL SITE PLAN (EXAMPLE ONLY)

All existing structures & proposed structures applied for under permit must be drawn on copy of survey/site plan.

Copy of completed survey must be submitted with permit application.



Include all dimensions where  lines are shown.

Example:  25'6"