

NORTH STRABANE TOWNSHIP

MUNICIPAL AUTHORITY

1929B Route 519 South • Canonsburg, Pennsylvania 15317

STANDARD RIGHT-TO-KNOW REQUEST FORM (the state Office of Open Records form may also be utilized)

DATE REQUESTED:

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR : _____

STREET ADDRESS : _____

CITY/STATE/COUNTY (Required):

**TELEPHONE
(Optional):** _____

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE: