

## **JOB DESCRIPTION**

**POSITION:**                   **LABORER**

**DEPARTMENT:**           **PUBLIC WORKS**

**DIRECT SUPERVISOR:**   **PUBLIC WORKS DIRECTOR**

**General Description:** This is routine labor work which consists of digging, shoveling, sweeping, asphaltting, tree cutting pothole patching, and other duties assigned. This work may include light to heavy physical labor. Employees in this class may need to operate automotive equipment, which may involve the operation of pedals and levers to control accessory equipment for snow removal. This class may also require heavy equipment operation working in adverse weather conditions. Work is performed under the supervision of the public works director and or working foreman. Work assignments are carried out in accordance with instructions and established routines. Employees in this class are responsible for the safe and efficient operation of equipment to provide a variety of services.

### **TYPICAL EXAMPLES OF WORK:**

- Operates dump trucks hauling sand, dirt, stone and other loose materials on Highway construction projects.
- Operates trucks for purposes such as snow removal spreading cinders and salt on icy roads, spreading stone or slag material, hauling material from storage yards and warehouses to other locations, and helps load and unload trucks.
- Drives farm type tractors with grass cutting and other common towed or pushed attachments.
- Cleans and services trucks with water, gas and oils; observes instruments while vehicle is in operation and takes routine measures if malfunction is indicated; performs first echelon maintenance.
- Performs routine work as a laborer worker.
- Any other work that would be properly assigned to this job classification.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- High school diplomas or GED.
- Ability to service motor vehicles
- Ability to understand and carryout written and oral instruction.

- To be courteous and respectful to residents.
- Ability to lift 75 pounds.
- Ability to perform heavy manual labor for prolonged periods under adverse climatic conditions.
- Possession of a valid Pennsylvania Commercial Class A or B license.
- Considerable knowledge of the component parts and operating principles of automotive equipment.
- Considerable knowledge of the occupational hazards and safety precautions of the work.
- Skill in the operation of automotive equipment on or off the highway, in traffic and under adverse climatic conditions.
- Ability to service automotive equipment and to make minor running repairs and adjustments.
- Knowledge of the traffic laws of the Commonwealth of Pennsylvania.
- Work around chemicals, solvents, grease and oil.
- 5 years of public works or construction experience and one year of class A or B driving experience.