

NORTH STRABANE TOWNSHIP

MUNICIPAL AUTHORITY

1929B Route 519 South • Canonsburg, Pennsylvania 15317

Automatic Clearing House (ACH) Direct Debit Payment Procedure for Residents (6/18/2014)

The North Strabane Township Municipal Authority (NSTMA) offers direct debit payments as a safe and convenient way for our residents to pay their sewer bills automatically.

The resident can fill out the Washington Financial Bank Authorization for Direct Payment Form, available at the NSTMA office, which is open Monday through Friday 8:00 am to 4:30 pm at the address listed above, and requires a voided check along with authorization from the resident to debit either their checking or savings account. This form is then turned into the NSTMA office for further processing.

The amount to be withdrawn will be printed on the resident's quarterly sewer bill prior to the automatic deduction and will be automatically taken out of the resident's account with proof of payment appearing on your bank statement.

The service will continue until the resident calls the NSTMA office at the number below or sends a letter to the address listed above stating their decision to discontinue the (ACH) Direct Debit Payment plan for accounts that have been closed or frozen or for any reason whatsoever. Please note that further notification is required and spelled out on the Washington Financial Bank Authorization for Direct Payment Form.

In addition to the account balance, NSTMA must impose a \$35.00 returned ACH charge if the ACH draft payment is returned from the resident's bank to NSTMA for reasons not limited to: deficient funds, compromised accounts, unauthorized activity, or failure to notify NSTMA of the closed / frozen account.

If the account balance and the returned ACH charge are left unpaid, NSTMA will notify the resident in the form of a letter and have no other choice but to begin water shut off procedures or pursue legal action seven (7) days from the date of this letter.