

The North Strabane Township Board of Supervisors held its Non-Legislative Meeting, Tuesday, June 19, 2018 at approximately 7:00 P.M., at the Township Municipal Building, 1929 Route 519, Canonsburg, Pennsylvania 15317.

ATTENDING THE MEETING

Robert Balogh, Chairman
Marcus Staley, Vice-Chairman
Bob Ross, Supervisor
Harold Close, Supervisor
Neil Kelly, Supervisor

ALSO ATTENDING THE MEETING

Andrew Walz, Manager-Secretary
Gary Sweat, Solicitor
Joe Sites, Gateway Engineers
Matt Marasco, Municipal Authority
Lieutenant Wagstaff, Police Department
Doug Trbovich, Code Enforcement
Tom Lovell, Public Works Director
Rita Polansky, Library Board
Jonathan Madaras, Ambulance Service
Margaret Householder, Planning Coordinator
Deanna M. Kelly, Stenographer

ABSENT FROM THIS SESSION

Mark Grimm, Fire Chief
Carl Hall, Recreation Facilities Manager

Mr. Balogh called the meeting to order followed by the Pledge of Allegiance and Roll Call.

**PUBLIC
COMMENTS**

Doug Grimes, 2021 Majestic Drive Canonsburg, PA 15317.

I am here with some neighbors. I am here to talk about a significant, but categorized today by representatives of Ryan Homes as a catastrophic slide. Mr. Gimes presented pictures illustrating the move of the slide. The first slide reflected the crack in the hillside. Four days later the slide dropped 29 inches. Yesterday we measured the crack and it is 39 inches in depth. Now it is exposing the drain tile. The slide developed right along the drain tile across three to four properties. This morning it dropped 30 feet causing Forest Lane had to closed. There is a meeting scheduled tomorrow morning with Ryan Homes, developer, Joe DeNardo and the residents. I need the Township to be present at that meeting to engage all the parties involved to reach a fair and equitable solution, to restore our properties to what they once were. We are going to need a quick temporary solution to make it safe. Then along with that a time solution. My neighbor to the left, their home is affected more directly the crack runs under the rear corner of their house which is exposing the foundation.

Jeff Swarek, 1024 Oakwood Drive Canonsburg, PA 15317.

My house has the foundation exposed. The drop is at our back door which is 30-foot drop. We already removed the deck. If we did not it would of pulled the back wall of the house down.

Mr. Balogh inquired who owns the property in the rear of the properties?
Mr. Sites replied that is open space owned by the Homeowners Association.

Mr. Gimes commented speaking with the Homeowner's president the

transfer of property has never been completed.

Mr. Ross questioned if that pipe collects the water from the down spouts.

Mr. Sites replied yes, the down spouts are to collect the water from the houses and be directed into the stormwater management facility.

Marty Caskey, 41 Linn Farm Road Canonsburg, PA 15317.

This afternoon two gentlemen trespassed on my property with a GPS unit. They had no company name on their truck or their apparel. They would not tell me who they were, who they worked for or who the contractor was that sent them. They told me they were to establish a GPS point from the flooding that was done over the valley due to the development. I was not informed these men would be on my property. I own livestock I am thankful they did not try to get into my pastures and accidentally let my horses out.

Mr. Balogh inquired if she called the police.

Mrs. Caskey replied I did not. I don't know how someone could show up on my property and try to establish GPS point without my advanced knowledge. The developing in this area is insane. You are going to put 100 homes on the Erbner property. Where are these homes going to access shopping? Where is the traffic going?

Mr. Walz responded that plan has not been submitted through the Board or review processes at this time.

Mrs. Caskey contacted Mr. Close and they stated they did not have surveyors out in the area.

Mr. Close stated he reached out to Traditions of America. It may possibly be the Municipal Authority checking sewer lines. He checked with the Municipal Authority and the did not have anyone out.

Mr. Balogh commented if anyone comes on your property that you cannot identify, call the Police. We can't do anything after the fact. Call 911 and report it.

Mrs. Caskey mentioned the sewer that went Linnwood Road, what is the status.
(Matt will answer the question in his report.)

Bob Saporita 2033 Majestic Drive Canonsburg, PA 15317.

I have seen what is happening to their property and there are problems around the whole neighborhood. I have a slide behind my house. It is about 3-1/2 feet and it don't want to see it development like the Grimes property. The Township has been very cooperative with me. There was to be inspections done as the excavating was taking place, in 2005. Based on the information I see, there are some inaccuracies in the information the Township has. They are errors in the amount of slope that was recorded. There is some underline problem with that whole neighborhood because the number of slides. I do have the WCCD involved at this point, along with the homeowner's association.

**LIBRARY
REPORT**

Board Member Rita Polansky gave the following report:

I would like to thank the Township Manger for taking time out of his busy schedule to visit the Library.

- Communications A resignation letter was received from Nick Maravich due to personal reasons.
A thank you letter was received by a woman who participated in the Library's Writer Workshop.
- Director's Report Mrs. Tseng talked to the insurance adjuster about the repair on the air conditioner.
The flag pole light will be fixed next week.
The Board was presented with a drawing of a playhouse that will be placed in the Children's section. The cost of the playhouse is \$10,000 which is being donated by a patron. The owner of Lilliput will donate the interactive parts of the playhouse.
The July Board meeting will begin at 5:30 to listen to bids from insurance agents.
- New Business Trustees, Andrea and Rita, discussed the draft for the Library of Trustee Member Contract that will be voted on at the July meeting.
Treasurer, Kristen SeCaur, recommended that we consider a 34 month CD Certificate since our current Slovenian CD matures this week.
The annual fundraising luncheon will be held on November 18, 2018, at Valley Brook County Club. We will include a tribute to Athena Sarris, our Library supporter.
- Committee Reports There are only 25 tickets remaining for Broadway Series tickets.
Chris DeNardo and Katie Green reported on the CRM status.
Tamburitzan posters and flyers have been ordered. The committee will meet next Wednesday to finalized items. The show is scheduled for September 23, 2018 at 7:00 P.M. at the Canon McMillan High School. Tickets are \$20.00. They can be purchased on-line, from board members, or at the Library.
- POLICE DEPARTMENT** Lieutenant Wagstaff gave the following report:
- Activity Report The North Strabane Police Department responded to 999 calls for service during the month of May. The Department made 13 arrests and issued 10 non-traffic citations. There were 43 traffic accidents, 152 traffic citations, and 259 traffic warnings issued. There were 32 parking tickets issued.
- Items of Interest
- Items of Interest All sex offenders in the township were in compliance.
Officer France attended the Western PA intelligence meeting.
I had all Department fire extinguishers inspected and some were refilled.
All personnel toured the new Muse Elementary School in Cecil. This is for familiarization for active shooter incidents.
I wrote an article for In-Community magazine (ICAC).
Submitted a MOU that needs signed for the DUI Grant. This addresses jurisdiction and liability.
New speed lines (painted) in Meadowbrook were completed. This was at the request of several residents.
The Department is in the process of recertifying for CPR/First Aid/ AED. This will continue through the month of June.
The Department coordinated a "Roving Patrol" event for the Washington County DUI grant.
I applied for a Body Worn Camera (BWC) grant through the PA Commission on Crime and Delinquency.
I completed all necessary steps for upcoming police officer testing. The position will be advertised in June and deadline for applications is June 29, 2018.
Had several meetings with Homeland Security over various topics.
A grant writer was obtained for the police department. There are no costs for the first few successful grants. Afterward, a fee will be negotiated and

reviewed by Manager Walz.

Training Sgt. Mancini and Drago completed nine hours of K-9 maintenance training. The Department conducted its mandatory firearms training. Inv. Terling attended a 40-hour REID Interview course in Pittsburgh, PA. Lieutenant Wagstaff and Officers Amhrein, Interval, and Hradecky attended a 40-hour Advanced Crime Scene course at the Allegheny County Police Academy. Officer Interval attended a 24-hour Standardized Field Sobriety course in Fayette County. Sergeant Richards & Officer Miller attended a 16-hour certification “Understanding and Applying the Principles of Force Science” in Pittsburgh, PA.

PUBLIC WORKS Public Works Director Tom Lovell gave the following report:

Township Building and Grounds Cut grass and landscaped around Township building.

Road Construction Worked on wiring for the light post. Repaired soft spots on Industry Drive. Started widening and drainage work on North Spring Valley Road

Road Maintenance Patched potholes, trimmed trees, installed signs, and swept along Township roads as needed. Cleaned storm water inlets and road debris after rain events. Repaired snow plow damage. Installed signs. Patched Snowdrift Road with millings. Placed concrete blocks on Ross Road. Rebuilt three inlets.

PA One Calls In May, we had 183 PA One Calls that were received and responded to.

Other Discussions Painted speed lines for the Police Department. Cleaned garage and repaired tools. Three employees trained and passed their CDL test. Repaired fuel pumps as per DEP inspection.

Public Works Director Followed up on resident complaints and concerns.

CODE ENFORCEMENT Code Enforcement Officer Doug Trbovich gave the following report:

Permit and Fees We have issued 35 building permits for the month of May, with a total of \$40,253.50 in fees collected. We issued seven certificates of occupancy.

Inspections We completed 76 inspections.

Property Maintenance Complaints We had a total of 26 property maintenance complaints with the following action taken: two vehicle related, two debris on roadways, 10 high grass and weeds, three garbage complaints, four unkept properties, four water runoffs, 168 illegal signs removed, one unfounded, and one miscellaneous. Twenty-four were closed and two were added to the on-going complaints.

Training Eighteen hours of training and certification testing were completed by the inspectors.

Nottingham Township We completed one inspection and one plan review. The inspectors devoted two and one-quarter hours to Nottingham Township for the

Inspections month.

Borough of Claysville
Inspections We completed one plan review. The inspectors devoted one hour to Nottingham Township for the month.

FIRE DEPARTMENT Fire Chief Mark Grimm submitted the following report:

Fire Calls The Department responded to 160 calls for the month May.

Inspections The Department conducted 21 fire inspections, completed 36 hours of fire prevention, and participated in 569 hours of training.

Part-time The written portion of the part-time test is complete. Physical agility test is scheduled for June 16, 2018 at Station 1.

Department Testing Department physical agility testing is complete for all active members for the year.

Comments Assistant Chief Yosi and Chief Grimm will be out of town from June 18, 2018 to June 22, 2018. They will be attending the State Fire Academy for training. Captain Tim Liedl will be in charge of the department.

EMERGENCY MANAGEMENT If anyone is interested we have the ARRL Communications Field Event on June 23, 2018. It will be held at the North Strabane Township Municipal Park. It is a 24-hour emergency communications event. The County's Public Safety Department participates. It starts Saturday at noon and ends Sunday at noon.

AMBULANCE SERVICE Operations Manager Jonathan Madras gave the following report:

Canonsburg Ambulance Service responded to 158 calls for the month of May, 76 calls from the Canonsburg station and 82 from the North Strabane station. The average response time from the Canonsburg station was 7.9 minutes, and from the North Strabane 8.8 minutes. We also had a total of 87 transports, 33 non-transports, 12 stand byes, and 17 calls were cancelled.

Service News / Updates Four staff members attended training session on Burn care and treatment presented at the West Penn Burn Center.
Canonsburg Ambulance participated in a mock crash drill at Chartiers Houston High School on Friday, May 2, 2018.
We provided stand by coverage for the Washington Co. March of Dimes at North Strabane Park.
Crews participated in the 2018 Relay for Life at Allison Elementary School in Chartiers.
The service conducted Stop-the-Bleed Training and Naloxone training for the entire Meadows Casino security department.
We have two employees complete the Advanced EMT training through Penn State Fayette and are currently in the state testing process.
We will be adding staffing for 1 additional eight-hour unit 7 days /week starting in August for expanded transport crews. This will allow more available resources for the emergency service area. We are recruiting for additional personal at this time.
We have been approved for \$500,000 in Highmark/AHN Capital funding for the purchase of two additional ambulances and to necessary equipment to expand the fleet to seven total ambulances.
We have been approved for two Supervisor positions that will be working daylight and evening hours to provide operational oversight of the service.

**PLANNING
COMMISSION**

Planning Coordinator Margaret Householder submitted the following report:

Walnut Grove
Subdivision Plan

The Planning Commission recommended to table the final subdivision and site plan of the conservation subdivision consisting of 29 single family dwellings on a 23.1-acre parcel located on Thomas Road in an R-2 district.

Guardian Storage

The Planning Commission recommended approval of the preliminary and final site plan for a 110,000 square foot self-storage interior building located on Galley Road in a C-1 district.

Conditional Use
Hearing

The Planning Commission recommended to schedule a conditional use hearing for comparable use not specifically listed, proposed to be a used car sales facility at the existing contracting business at 333 Morganza Road in an I-1 district.

Waterdam Farms,
Phase 4A

The Planning Commission recommended approval of the preliminary and final to create parcels A and B on lot 408 on Greystone Drive in an R-3 district.

Oak Grove

The Planning Commission recommended approval of the preliminary subdivision and site plan for a 23 lot subdivision located on Thomas Road in an A-1 district.

Grading Ordinance

The Planning Commission reviewed the proposed amendment to the grading ordinance regulating maximum permissible slope and requirement to connect all roof drains to the storm sewer.

Subdivision and
Land Development
Ordinance

The Planning Commission recommended approval of the Subdivision and Land Development Ordinance requiring all residential developments of fifty (50) units or more to have two (2) vehicular access points.

Pending Zoning
Ordinance

The Planning Commission recommended approval of the revisions of buffer zone requirements in Conservation Subdivisions and Regulations for off-Site vehicle inventory storage.

**MUNICIPAL
AUTHORITY**

Engineer Dan Slagle gave the following report:

Park Place, Phase 2

The project stopped on November 3, 2017.

Magnolia Ridge
Plan Phase 1

The project was restarted on July 10, 2017. The project is complete with the exception of final testing, as-builts, and close-out.

Creekside
Crossings PRD
Plan

Construction started in May 29, 2018.

Greenwood Village
PRD Phase 1

Canonsburg Borough has denied capacity. The developer is exploring the option of a pump station.

Laurel Landing
Plan

We approved the sewer drawings.

McDowell Lane
Pump Station

The developer signed the agreement on June 14, 2018.

Bobby Rahal Site
Plan

The sewer drawings were approved, the developer's agreement was executed and the bonding was set. The project is scheduled to start in May 31, 2018.

- Legacy Park Plan The sewer drawings were approved, the developer's agreement was executed and the bonding was set. The project is scheduled to start in July, 2018.
- Ensinger Plan Construction started on January 23, 2018 and was completed on May 25, 2018 with the exception of testing and close-out documents.
- Angels Mobile Home Park We reviewed the pwners request for public sewage based on correspondence with PADEP. We are coordinating the efforts of the Mobile Home Park with the Randolf Grinder pump toward sewerling this area.
- State Route 519 Widening Project PennDOT has approved the Authority's proposal for 75% reimbursement of PennDOT's 519 Road Widening Project. PennDOT plans to bid out the project in October 2018 with a Notice-To-Proceed in November 2018.
- Canon Mac Middle School We attended a utility meeting with PennDOT and the school district on April 11, 2018, to discuss utility coordination with the Route 519 widening project.
- Walnut Grove Subdivision Plan We reviewed sewer drawings and planning module exemption declaring no capacity until the Waterdam Farms Pump Station was upgraded or enlarged.
- Oak Grove Subdivision Plan We have sewer drawings and planning module exemption declaring no capacity until the Waterdam Farms Pump Station was upgraded or enlarged.
- Linden Creek/Thomas Road Sewer Extension The Linden Creek and Thomas Road projects are complete, with the exception of as-builts.
- Linden Creek Sewer Extension The Authority is holding \$73,045.00 and \$16,012.00 respectfully.
- Thomas Road Sewer Extension The Authority is holding \$68,313.00 and 11,521.00 respectfully.
- Linnwood Road Sewer Project A breach of contract was issued terminating the original contract which allows the bonding company to hire a relief contractor. We have a meeting with the bonding company on April 16, 2018 to discuss term and schedule. We have obtained three quotes to complete the final restoration which will start on June 25, 2018.
- Christy Road Sewer Project Construction started on November 13, 2017. We have enclosed for review estimate no. 7 in the amount of \$19,679.54 to W.A. Petrakis Contracting. The project is 99% complete. We declared substantial Completion and notices to connect have been issued. We contacted the contractor who has agreed if the Authority authorizes to increase the project scope in accordance with the contract documents to include the Chubbic, Rush, and Fowler sewer extensions
- Mansfield Sewer Project We responded to comments regarding the permits. The project will be advertised and the sewer easements secured.
- Christy/Linn Sewer Project The scope of this project will be adjusted by the Board based on availability of the residual bond funds. We are preparing the necessary permits.
- Meadowlands Sewer District The project was awarded to Brex Excavation with an alternate bid of \$108,385.00. The project is scheduled to start in June 2018.

- Racetrack Road Siphon Project We are currently designing the siphon project. We are currently evaluating projected flows in the watershed.
- Route 19 Floodwall Project The project was awarded to Clearwater Construction with a base bid of \$63,209.26. The project started on May 29, 2018 and was completed on June 8, 2018. We are currently preparing close-out documents.
- 2017 Annual Report We have prepared and submitted the 2017 Annual Report.
- 84 Pump Station We have completed the design
- CHJA Act 537 Plan Update We have prepared the following regarding CHJA:
1. Prepared response to CHJA regarding deviation from Act 537 Plan, treatment process change and additional \$20M Bond Issue on February 27, 2018
 2. We evaluated CHJA's historical flow data relative to available capacity for future service area expansion and tap availability.
 3. We met with Managers, Board Members, and Representatives from the outlying municipalities regarding CHJA's project status and proposed rate increases.
 4. Documented suppressed bond debt payments and sewer user rates.
 5. Documented areas of CHJA's Act 537 Plan non-conformance.
- Prepared alternative plant design saving \$35M.

PARKS AND RECREATION

Recreation Facilities Manager Carl Hall submitted the following report:

- Items of Interest
- Coordinating deliveries and work being done in the park.
 - Ordering of equipment for the upcoming season.
 - Meeting with coaches as needed and to review upcoming season.
 - Meetings with the Parks Committee.
 - Installing signs for the Farmer's Market.
 - Working with vendors for the Farmer's Market.
 - Checking water lines in concession stand bathrooms.
 - Cleaning bathrooms.
 - Cleaning storage rooms at baseball fields.
 - Interviewing and hiring staff for concessions and grounds.
 - Picking items for the concession stand.
 - Preparing all fields.
 - Scheduling of baseball fields, contacting coaches, and coordinating dates.
 - Scheduling the Musco Lighting System.
 - Prepared fields for tournaments.
 - Cutting grass and weed-whacking all the areas of the park.
 - Applied weed-control to landscaped areas.
 - Dailey watering of flowers. Mowed Alexandria Park and will apply weed control.
 - Adding new infield mix to field one. Moved sheds from the Fire Department.
 - Removing lip from the field.
 - Garage is installed. Put locks on sheds.

Parks and Recreation Board

Lisa Sheehan Chairperson submitted the following report:

- We purchased the equipment necessary to host movie nights without outsourcing it. We will purchase a 200-inch screen, speakers and projector. We did a practice Set up this week and we are ready for the screening of Despicable Me 3. We are excited to be able to host these with our own equipment.
- We have partnered with Trucks for Maddox for our Touch-A-Truck event. They will be accepting donations of new construction vehicle toys for less fortunate children. They will also give out construction hats with their

logo on them to all the children that attend. We are working on having a helicopter land on Field 2.

We are looking for more teams for our Community Day softball tournament. We are also looking for people to sit in the dunk tank. We are finishing up the schedule for Community Day as it is going to be action packed.

**PROJECT
MANAGER**

None.

**ENGINEER'S
REPORT**

Engineer Joe Sites gave the following report:

Developments

We are inspecting the improvements of Legacy Park, Magnolia Ridge, and Creekside Crossing.

We provided the Manager with a work authorization to the U-turn Restriction Study that has been approved at the intersection of Route 19 and Meadowbrook Drive.

We are addressing resident items as they are received by the Township staff.

As requested by the Planning Commission we will provide additional slope information to understand the different types of slopes.

**MANAGER'S
REPORT**

Manager Andrew Walz gave the following report:

**Liquor License
Transfer**

Consideration to schedule a public hearing for a Liquor License Transfer for the BP Gas Station, located at 100 McClelland Road.

**Canonsburg
Borough Council.**

Consideration to schedule a Board to Board meeting with Canonsburg Borough Council.

**Utilize garage
Space**

Consideration of a request from Canonsburg Ambulance to utilize a second garage space at the North Strabane Township Public Safety Building located at 430 Johnson Road.

**Intrastate Mutual
Aid Compact
Agreement**

Consideration to authorize the Manager to enter into an Intra-State Mutual Aid Compact Agreement for the purpose of uniform Police coverage with the South Strabane Township, Peters Township, Cecil Township, North Franklin Township, Canonsburg Borough, City of Monongahela, McDonald Borough, Mt. Pleasant Township, City of Washington, Burgettstown Borough, Independence Township, Midway Borough, Robinson Township, Finleyville Borough, and Union Township.

**Independent
Engineering
Review**

Consideration to enter into an agreement with Lennon Smith, Souleret Engineering, LLC to perform an independent engineering review of CHJA's proposed plant designs on behalf of the Township. North Strabane Township Municipal Authority, Cecil Township, Cecil Township Municipal Authority, and Chartiers Township. The Township will be responsible for 1/5 of the total cost.

**Air Curtain
Destructor**

Consideration of a request from Terry Bove, Project Manager, for renewed permission to burn using an air curtain destructor at Greenwood Village, Phase 1 for 30 days starting July 1, 2018.

**Public Works
Laborer**

Consideration to hire a Public Works Laborer at a probationary rate of \$25.20/hour.

**Township Secretary
/ Receptionist**

Consideration to hire a part-time Township Secretary / Receptionist at a salary of \$15.00/hour and a start date of July 16, 2018.

Community Day Consideration of Resolution No.____, requesting permission from PennDOT to display a banner advertising Community Day on the Route 19 Bridge overpass above Route 519.

Planning
Coordinator Consideration to authorize the Manager to hire for the position of Planning Coordinator.

March of Dimes Consideration of a written request by the March of Dimes to secure the date of Saturday, April 29, 2019, for McDowell Pavilion for the March for Babies Walk event.

Watershed Alliance Consideration of a request by the Washington County Watershed Alliance for a letter of support for the ME-2 grant application for the purpose of Water Quality Monitoring for Chartiers Creek.

Banking RFP We received eight responses for Bank RFP's. We will be making a recommendation to the Board at next week's meeting.

Building Project We did receive the appraisals. We are working on setting up a meeting for next week.

EXECUTIVE SESSION Mr. Walz requested a brief executive session to discuss a personnel issue.

SOLICITOR'S REPORT Solicitor Gary Sweat gave the following report:

Canonsburg
Houston Joint
Authority I have prepared a petition to intervene in the action initiated by Chartiers Township challenging the rate increase. The petition will be presented to Judge Lucas. Cecil Township is presenting their petition to intervene the same day.

Grading Ordinance
Amendment I recommend the Board review the Grading Ordinance Amendment.

Oil and Gas
Ordinance I recommend the Board review the Oil and Gas Ordinance.

PUBLIC COMMENTS None.

REMARKS FROM SUPERVISORS None.

EXECUTIVE SESSION The Board convened to executive session to discuss a personnel issue at 8:25 P.M.

The Board reconvened from executive session at 8:50 P.M.

ADJOURNMENT All business being concluded, the non-legislative meeting adjourned at 8:51 P.M.

Robert F. Balogh, Chairman

Andrew L. Walz, Manager-Secretary