

The North Strabane Township Board of Supervisors held its Non-Legislative Meeting, Tuesday, April 17, 2018 at approximately **** P.M., at the Township Municipal Building, 1929 Route 519, Canonsburg, Pennsylvania 15317.

ATTENDING THE MEETING

Robert Balogh, Chairman
Marcus Staley, Vice-Chairman
Bob Ross, Supervisor
Harold Close, Supervisor
Neil Kelly, Supervisor

ALSO ATTENDING THE MEETING

Andrew Walz, Manager-Secretary
Gary Sweat, Solicitor
Joe Sites, Gateway Engineers
Matt Marasco, Municipal Authority
Brian Hughes, Police Chief
Mark Grimm, Fire Chief
Doug Trbovich, Code Enforcement
Tom Lovell, Public Works Director
Rita Polansky, Library Board
Carl Hall, Recreation Facilities Manager
Jonathan Madaras, Ambulance Service
Deanna M. Kelly, Stenographer

ABSENT FROM THIS SESSION

Margaret Householder, Planning Coordinator

Mr. Balogh called the meeting to order followed by the Pledge of Allegiance and Roll Call.

**PUBLIC
COMMENTS**

Bill Price, 850 Vance Drive Canonsburg, PA 15317.

I just wanted to mentioned we have a really nice road on Vance Drive but it is cracking. I was wondering if they put the black top deep enough.

Tom Manganas, 235 Linden Creek Road Canonsburg, PA 15317.

I was wondering if there is any status after the Flood Summit. Is there any movement on anything?

Mr. Walz responded we appointed two members to flood Summit Committee, Mr. Kelly and Mr. Ross.

Mr. Kelly commented the next meeting is scheduled for next Thursday.

Mr. Manganas asked about all the debris in the creek that we talked about cleaning up obviously it is the owner responsibility. It is a major issue and no one is doing anything about it.

Mr. Balogh replied we are under very strict guidelines by the DEP. They will not let you in the streams. The long term solution to the problem is going to stem from what this summit brings because all the planners are involved.

Mr. Manganas there is a lot of stuff you can do. There is tons of garbage and trees down, that you can clean.

Mr. Walz stated the Township lacks the enforcement authority when he comes to the stream. In the State of Pennsylvania, the municipality has no authority it has to come from the DEP.

Mr. Manganas questioned when is Linden Creek Road going to be repaired.

Mr. Ross responded that is a state road. PennDot has a slide crew that works all summer.

Mr. Manganas inquired about the storm water pond at Majestic Hills.

Mr. Sweat responded a letter was sent to the developer, the developer

responded, and we expect to see an engineering report as a result. Mr. Close recommended there is one other thing we could do is change the grading permit to what is allowed. I personal think a two to one grade is ridiculous. It does not allow for the ground to absorb the water. When we get three or four days of sunshine the ground becomes hard. With this crazy storms it does not absorb the water.

**MUNICIPAL
AUTHORITY**

Manager Matt Marasco gave the following report:

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| Park Place, Phase 2 | The project stopped on November 3, 2017. |
| Magnolia Ridge Plan Phase 1 | The project was restarted on July 10, 2017. |
| Creekside Crossings PRD Plan | The sewer drawings were approved, the developer's agreement was executed and the bonding is set. Construction is scheduled to start April 2018. |
| Greenwood Village PRD Phase 1 | The sewer drawings were approved, the developer's agreement was executed and the bonding is set. Canonsburg Borough has denied capacity. |
| Laurel Landing Plan | We received and commented on sewer drawings. |
| McDowell Lane Pump Station | The developer is executing the contract documents in anticipation of awarding the project. |
| Bobby Rahal Site Plan | The project is scheduled to start in May 2018. |
| Legacy Park Plan | We reviewed the Phase 1 sewer drawings. |
| Ensinger Plan | Construction started on January 23, 2018. |
| State Route 519 Widening Project | PennDot has approved the authority's proposal for 75% reimbursement of the widening project. PennDot plans to award the bids in September 2018. |
| Canon Mac Middle School | We attended a utility meeting with PennDot and the school district on April 11, 2018, to discuss utility coordination with the Route 519 widening project. |
| Sheetz at the Meadows | We reviewed the master plan, prepared the sewer service availability letter, and planning module exemption. |
| Emporio – A Meatball Joint | We reviewed plans, prepared the sewer service availability letter, and planning module exemption. |
| Walnut Grove Subdivision Plan | We reviewed plans and planning module exemption declaring no capacity until the Waterdam Farms Pump Station was upgraded or enlarged. |
| Linden Creek/ Thomas Road Sewer Extension | The Linden Creek and Thomas Road projects are complete, with the exception of restoration. |
| Linden Creek Sewer Extension | The Authority is holding \$73,045.00 and \$16,012.00 respectfully. |

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| Thomas Road Sewer Extension | The Authority is holding \$68,313.00 and 11,521.00 respectfully. |
| Linnwood Road Sewer Project | A breach of contract was issued terminating the original contract which allows the bonding company to hire a relief contractor. We have a meeting with the bonding company on April 16, 2018 to discuss term and schedule. Final restoration will be completed soon. |
| Christy Road Sewer Project | Construction started on November 13, 2017. We have enclosed for review estimate no. 5 in the amount of \$107,261.36 to W.A. Petrakis Contracting. The project is 90% complete. All sewers have been installed and restoration has started. |
| Mansfield Sewer Project | We responded to comments regarding the permits. The project will be advertised and the sewer easements secured. |
| Christy/Linn Sewer Project | The scope of this project will be adjusted by the Board based on availability of the residual bond funds. We are preparing the necessary permits. |
| Mansfield Sewer Easements | We have obtained 49 of the 57 easements. Condemnation started March 13, 2018. The condemnation period has expired. |
| Meadowlands Sewer District | The project was awarded to Brex Excavation with an alternate bid of \$108,385.00. Contract documents have been executed and a notice to proceed issued. We are currently reviewing shop drawings with the project scheduled to start in May 2018. |
| Racetrack Road Siphon Project | We are currently designing the siphon project. We are currently evaluating projected flows in the watershed. |
| Route 19 Floodwall Project | The project was awarded to Clearwater Construction with a base bid of \$63,209.26. Contract documents have been executed and a notice to proceed issued. We are currently reviewing shop drawings with the project scheduled to start in May 2018. |
| 2017 Annual Report | We have prepared the 2017 Annual Report as required by the bonding companies. |
| CHJA Act 537 Plan Update | We have prepared and submitted a response to CHJA's request to change the treatment process and borrow an additional \$20M on February 27, 2018 requesting projected rate increases. |
| Board to Board Meeting | We attended the Board to Board meeting on March 29, 2018. |
| PARKS AND RECREATION | Recreation Facilities Manager Carl Hall gave the following report: |
| Items in Progress | Coordinating deliveries and work being done in the park. Replacement of John Deere, Gator's transmission. Ordering of equipment for the upcoming season. Meeting with coaches as needed and to review upcoming season. Checking water lines in concession stand bathrooms. Cleaning bathrooms. Cleaning storage rooms at baseball fields. Vacuuming leaves at fields two and three. Edging landscaped areas. Repair the mound on Field one. Add wood chips to playground areas. Interviewing and hiring staff for concessions and grounds. Picking items for the concession stand. |

Preparing all fields.
Meeting with companies that provide infield mix.
Painting the kitchen floor in McClelland.
Removal of topsoil, parking blocks, dumpsters and etc., for new garage.
Scheduling the Musco Lighting System.
Attended Western PA Turf Conference in Meadville.

National Softball
Association

I am with the National Softball Association of Western Pennsylvania. We had a disable Veterans tournament here last year. I have a letter here from Pennsylvania Department of Military and Veterans Affairs. On behalf of the Southwestern Veterans Center, I would like to thank you for donating monies to the Veteran's Welfare Fund. We would also like to thank the North Strabane Township for the use of the park. We are pleased that you have chosen the Residents of the Southwestern Veterans Center to be the recipients of your generosity.
Our goal is to provide our veterans, American's Heroes, with an atmosphere much like that of a typical "home life" situation, and donations such as yours make it possible for us to do so.
Thank you for remembering our Veterans in this way.
I want to thank North Strabane Township. We were able to donate \$6,000.00 to the Disable Veterans Hospital.

**LIBRARY
REPORT**

Board Member Rita Polansky gave the following report:

Director's report

The part-time custodian position has been offered to Dave Rosko. He is a life-long resident of Cecil Township who is retired. He worked in building maintenance and custodial services all his life. He will work two evenings and every Saturday afternoon.
Locks have been installed on all of our public restrooms. Patrons will be required to sign in at desk to get a key to use the restroom.
Grant proposals have been submitted to EQ Johnson Trust and Washington Financial Charitable Foundation.

New Business

Tamburitzan Program – Show is scheduled for September 22, 2018 at Canon Mac High School at 7:00 P.M. Tickets are \$20.00 each. Tickets will be available from board members, at the library, and on line at the Tamburitzan website.
Broadway Series tickets will go on sale as soon as we hear form the Pittsburgh Cultural Trust.
CRM – Customer Relationship Management has been updated. Nick Maravich began loading records and will continue to do so.
Luncheon Committee is waiting for Steeler schedule to set a date.
Library Carnival will be held on May 20, 2018 from 2:00 P.M. to 6:00 P.M. It will take place in the parking lot.
2018 Southwest Region Trustee Workshop will be held Saturday, April 29, 2018 from 9:00A.M. to 3:00 P.M. at the Crowne Plaza in Green Tree.

**POLICE
DEPARTMENT**

Police Chief Brian Hughes gave the following report:

Activity Report

The North Strabane Police Department responded to 932 calls for service during the month of March. The Department made 16 arrests and issued 17 non-traffic citations. There were 41 traffic accidents, 163 traffic citations, and 1152 traffic warnings issued. There were 16 parking tickets issued.

Items of Interest

The police department patrolled a total of 15,810 miles and 2,147 consumed gallons of gasoline.
All sex offenders in the township were in compliance.
No MCSAP enforcement this month due to injured officer.

Officer Amrhein graduated from the FTO program. He continues his probationary period, but is now functioning as a solo officer.

Officer Bliss successfully completed his probationary period and now is a regular full-time police officer.

The air conditioner is now in service and working in the server room. The temperature has been set at 68 degrees. Steve had to purchase additional supplies \$40.30 in order to complete the project.

I am still waiting on quotes for the hot water issue...

Sgt. Ging and Officer Krocsko gave an Active Shooter & Crime Prevention class to a business in the township.

Training

Sgt. Mancini and Drago completed nine hours of K-9 maintenance training. Inv. Terling completed 12 hours of SWAT training.

Lieutenant Wagstaff and Officer France attended an eight hour "Law Enforcement Officers Killed and Assaulted (LEOKA) Officer Safety Awareness Training" in Monroeville, PA.

Lieutenant Wagstaff and Officers Huminsky, Interval, Hart, Lukanski, France, Miller, Wilson, O'Leary and Hradecky attended an eight hour "DUI Checkpoint Class" at the North Strabane Township Fire Department.

Officer France attended an eight hour J-Net Training session in Monroeville, PA.

PUBLIC WORKS

Public Works Director Tom Lovell gave the following report:

Township Building and Grounds

Cleaned dump at Lindley Mine.

Road Construction

Started basin repair and road widening for the paving program. Installed millings along street as needed. Replaced pipe on Mosier Road.

Road Maintenance

Patched potholes, trimmed trees, installed signs, and swept along Township roads as needed. We had two call outs for snow removal and salted ice spots. Cleaned storm water inlets and road debris after rain events. Repaired snow plow damage.

PA One Calls

In March, we had 97 PA One Calls that were received and responded to.

Other Discussions

Cleaned trucks and equipment after snow removal. Cleaned garage and repaired tools. Cut trees in swell at Lindley mine. MS4 – GPS stormwater pipes. Delivered sweeper truck to Walsh Equipment for repairs. Made barricades for Fire Department.

Public Works Director

CDL training for three employees. Started sign inventory. Followed up on resident complaints and concerns.

CODE ENFORCEMENT

Code Enforcement Officer Doug Trbovich gave the following report:

Permit and Fees

We have issued 19 building permits for the month of March, with a total of \$13,906.50 in fees collected. We issued 30 certificates of occupancy.

Inspections

We completed 70 inspections.

Property Maintenance Complaints

We had a total of 22 property maintenance complaints with the following action taken: three vehicle related, two debris on roadways, one illegal dumping, two garbage complaints, two garbage complaints, two unkept

properties, four water runoffs, five illegal signs removed, one unfounded, and three miscellaneous. Twenty were closed, two was added to the on-going complaints, and four are ongoing.

Training Fifteen hours of training and certification testing were completed by the inspectors.

Nottingham Township Inspections We completed one inspection and two plan reviews. The inspectors devoted two and one-half hours to Nottingham Township for the month.

Borough of Claysville Inspections We completed one plan review. The inspectors devoted one hour to Nottingham Township for the month.

FIRE DEPARTMENT Fire Chief Mark Grimm gave the following report:

Fire Calls The Department responded to 122 calls for the month March.

Inspections The Department conducted 17 fire inspections, completed 20 hours of fire prevention, and participated in 300 hours of training.

Training We have completed the first of our two required structure burns, for the department. We trained on the house on Linden Road. We accomplished all training tasks with no injuries. Captain Liedl, Lieutenant Zywan, and Firefighters Fair and Sicchitano have completed their EMT-A certifications through the National Registry.

Grants The two FEMA grants we have applied for have been denied. The first grant was for training props and to replace turnout gear. The second grant was a joint with Peters Township Fire Department for upgrading department radios. We are almost complete with the FEMA Safer grant for staffing. We should know by mid-August on the result of this grant.

Radio Project The Township radio project for the Fire and Police Departments with Peters Township is moving along. They are almost complete with licensing the two tower sites. Our plan is to have a kick-off construction meeting within a month.

Squad 483 Squad 483 the Paramedic Unit was involved in an accident. The repairs have been slow. We have very little communications with Liberty Mutual (other parties insurance). I have turned this over to VFIS (departments insurance) and they will take over. We should have this unit back within two weeks.

EMERGENCY MANAGEMENT Emergency Coordinator Rob Balogh gave the following report:

Emergency Management Agency had a meeting at the County and they distributed emergency operation plans. I will be working that on that. It will be an ongoing project.

AMBULANCE SERVICE Operations Manager Jonathan Madras gave the following report:

Canonsburg Ambulance Service responded to 114 calls for the month of March, 49 calls from the Canonsburg station and 67 from the North Strabane station. The average response time from the Canonsburg station was 7.8 minutes, and from the North Strabane 8.2 minutes. We also had a total of 70 transports, 14 non-transports, 20 stand byes, and 10 calls were cancelled.

Service News /
Updates

Conducted First Aid and CPR training with the Houston Cub scouts and Boy Scouts. Nearly 20 troops trained over two sessions.
Canonsburg Club Scout Troop visited the station on March 22, 2018, for a tour the facility and overview of the ambulance service operations.
Staffing update: to help meet the needs of increase call volume and mutual aid responses we have increased our staffing on Saturdays with the addition of a 10am-6pm split shift crew. This shift will be a part of our normal staffing patterns. We are now averaging +60 mutual aid responses per month.
We have started a formal Quality Assurance/Quality Improvement program with the service. Quarterly we will be setting quality benchmarks for specific call types and reviewing each call for assurance.

**PLANNING
COMMISSION**

Planning Coordinator Margaret Householder submitted the following report:

Waterdam Church
Addition

The Planning Commission recommended approval of the preliminary and final approval for a two story, 4,473 square foot addition to an existing building for a social hall, located at 208 Gallery Road in an R-3 district.

Casco USA Addition

The Planning Commission recommended to table at the request of the applicant a 5,500 Square foot office and warehouse addition to an existing building, located at 370 Meadowlands Boulevard in an I-1 district.

Andrew Manganas
Rezone

The Planning Commission recommended to table at the request of the applicant to rezone 53 Linden Road, consisting of 11 acres, from the current R-2 zoning to c-1 zoning for a warehouse and storage.

Amy and William
Price Rezone

The Planning Commission recommended approval of a request to rezone a vacant 5.512 acre parcel located on Washington Road. The front portion is zoned C-1 and the back portion is zoned R-3. This request is to rezone the back portion of the property C-1, for a proposed new car dealership.

Remove Parcels

The Planning Commission recommended acknowledge the removal of serval parcels from the Agricultural Security Area at the request of Team Rahal. Parcel are located on Washington Road and were previously ownedby Vasbro. They no longer qualify for inclusion in the Agricultural Security Area.

**PROJECT
MANAGER**

None.

**ENGINEER'S
REPORT**

Engineer Joe Sites gave the following report:

Developments

Blasting is taking place at Creekside Crossing.
Magnolia Ridge has submitted a cost estimate for Phase 1.
Ensinger is preparing for the road.
Bobby Rahal is continuing site work.
The contract has been signed for the 2018 Road Program.

**MANAGER'S
REPORT**

Manager Andrew Walz gave the following report:

Walnut Grove
Conservation
Subdivision

Consideration of a conditional use application for the proposed Walnut Grove Conservation Subdivision reflecting 31 single family lots to be located east of the intersection of Thomas Road and Ross Road in an R-2 district.

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| Revise Storm Water Ordinance | Consideration to authorize the Manager, Engineer, and Planning Coordinator to review and develop a revised storm water ordinance. |
| Greenwood Village | Consideration of a request from Terry Bove, Project Manager, for renewed permission to burn using an air curtain destructor at Greenwood Village, Phase 1 for 30 days starting May 2, 2018. |
| Subdivision and Land Development Ordinance | Consideration to authorize the Manager to develop an amendment to the Subdivision and Land Development Ordinance requiring all residential developments exceeding fifty (50) parcels to provide for two (2) vehicular access points. |
| Revise Permissible Slope | Consideration to authorize the Manager and Engineer to develop an amendment to the Subdivision and Land Development Ordinance revising the maximum permissible slope. |
| Amend Pending Zoning Ordinance | Consideration to authorize the Manager to begin the process to amend the pending zoning ordinance to reflect the following: <ol style="list-style-type: none">Establishing a minimum buffer area within a conservation subdivisionDefining off premise parking, establishing a definition for such, and establishing permissible districts |
| Conduct Formal Testing | Consideration to authorize the Police Chief to conduct formal testing for prospective hiring. |
| Proposals for Bank Deposits | Consideration to authorize the Manager to prepare and solicit proposals for banking deposits. |
| Land Appraisal | Consideration to authorize the Manager to have a land appraisal performed. |
| Sunoco Pipeline | Consideration to authorize an extension to the temporary work space easement between the Township and Sunoco Pipeline L.P. |
| Donation to Oak Spring Cemetery | Consideration of a request by the Canonsburg-Houston-Strabane Veteran's Council for a monetary donation to the 2017 Memorial Day parade and program at Oak Spring Cemetery in the amount of \$200.00. |
| Ashwood Lane | Consideration of a resolution that officially accepts Ashwood Lane in Ashwood Commons Office Park as a public street. |
| Tournament Rate | Consideration of a request by Ray Sullivan of the NSAWPA Fast Pitch to have the tournament rate remain the same as last year. |
| Janitorial Maintenance Services | Consideration to authorize the Manager to advertise for Janitorial/Maintenance Services. |
| Advertise for a Receptionist | Consideration for the manager to advertise for a receptionist. |
| Planning Coordinator | Consideration to appoint two Board of Supervisors and the Manager to search for the Planning Coordinator. |
| Joint Sewerage Authority | Consideration to authorize the manager to discuss with neighboring municipalities for a possible Joint Sewerage Authority. |
| Advertise for a Laborer | Consideration for the Public Works Director to advertise for a Laborer. |

**SOLICITOR'S
REPORT**

Solicitor Gary Sweat gave the following report:

Hersch Property

I am working with Code Enforcement to determine if the Township needs to action to secure the property.

Sunoco Pipeline
Agreement

I am working on cleaning up the agreement.

Farmer's Market

I have some recommendation on the Farmer's Market application.

Any other items

The Legislative Meeting will be May 1, 2018 at 7:00 P.M.

**PUBLIC
COMMENTS**

None.

**REMARKS
FROM
SUPERVISORS**

Mr. Kelly inquired if there has been any movement on the trailer park.
Mr. Sweat replied, no movement.
Mr. Close thanked the residents of Majestic Hills and Linden Vue for getting a letter out. I will be attending the HOA meeting.

ADJOURNMENT

All business being concluded, the non-legislative meeting adjourned at 8:46 P.M.

Robert F. Balogh, Chairman

Andrew L. Walz, Manager-Secretary

dmk