

The North Strabane Township Board of Supervisors held its Non-Legislative Meeting, Tuesday, March 20, 2018 at approximately 7:15 P.M., at the Township Municipal Building, 1929 Route 519, Canonsburg, Pennsylvania 15317.

ATTENDING THE MEETING

Robert Balogh, Chairman  
 Marcus Staley, Vice-Chairman  
 Bob Ross, Supervisor  
 Harold Close, Supervisor  
 Neil Kelly, Supervisor

ALSO ATTENDING THE MEETING

Frank R. Siffrinn, Manager-Secretary  
 Gary Sweat, Solicitor  
 Joe Sites, Gateway Engineers  
 Matt Marasco, Municipal Authority  
 Brian Hughes, Police Chief  
 Mark Grimm, Fire Chief  
 Doug Trbovich, Code Enforcement  
 Tom Lovell, Public Works Director  
 Margaret Householder, Planning Coordinator  
 Carl Hall, Recreation Facilities Manager  
 Jonathan Madaras, Ambulance Service  
 Deanna M. Kelly, Stenographer

ABSENT FROM THIS SESSION

Rita Polansky, Library Board

Mr. Balogh called the meeting to order followed by the Pledge of Allegiance and Roll Call.

**2018 SUMMER  
 ROAD  
 MATERIALS  
 AND VEHICLE  
 FUEL**

Engineer Joe Sites opened and publicly read the following bids:

Company Name	Item	Unit Price	Bid Bond / Check
Suit Kote	E-3 Emulsion	\$1.92/9	Bid Bond
Russell Standard	E-3 Emulsion	\$2.090	Bid Bond
Youngblood Paving	E-3 Emulsion	\$1.812/9	Bid Bond
Midland Asphalt	E-3 Emulsion	\$1.828	Bid Bond
Hanson Aggregates	19.0 mm Binder	\$50.00	Bid Bond
	9.5 mm Wearing	\$56.00	
	9.5 mm Fine-Wearing	\$56.00	
	# 8 Limestone	\$32.58	
	#57 Limestone	\$24.73	
	#2A Limestone 2RC	\$21.33	
	#3 Limestone	\$24.73	
Golden Eagle	19.0 mm Binder	\$50.00	Bid Bond
	9.5 mm Wearing	\$56.00	
	9.5 mm Fine-Wearing	\$56.00	
A & S Landscape	# 8 Limestone	\$28.50	Check
	# 57 Limestone	\$22.50	
	# 2A Limestone	\$20.50	
	# 3 Limestone	\$22.50	

McClymonds Trucking	# 8 Limestone	\$31.07	Bid Bond
	# 57 Limestone	\$25.57	
	# 2A Limestone	\$22.57	
	# 3 Limestone	\$25.57	
Thomas Trucking	# 8 Limestone	\$27.28	Bid Bond
	# 57 Limestone	\$21.28	
	# 2A Limestone	\$18.78	
	# 3 Limestone	\$21.28	
Coolspring Stone	# 8 Limestone	\$26.00	Bid Bond
	# 57 Limestone	\$20.50	
	# 2A Limestone	\$18.00	
	# 3 Limestone	\$20.00	
Jacobs Petroleum	#2 Diesel Fuel	\$2.1781	Bid Bond
	87 Octane	\$1.9143	
Coen Oil Company	#2 Diesel Fuel	OPIS + .055	Bid Bond
	87 Octane	OPIS + .055	
Kehm Oil Company	#2 Diesel Fuel	\$2.1072	Bid Bond
	87 Octane	\$1.856	

**PUBLIC  
 COMMENTS**

None.

**PARKS AND  
 RECREATION**

Parks Facilities Manager Carl Hall gave the following report:

Items in Progress

Gathering information on the Farmers Market.  
 Meeting with the disc golf group.  
 Placing orders for the concession stand.  
 Snow removal.  
 Repairing equipment.  
 Ordering equipment for the upcoming season.  
 Meeting with coaches as needed to review upcoming season.  
 Scheduling baseball fields.  
 John Deere Gator needs a transmission. Options: look for a used one, purchase a new one \$3,500.00 or purchase a new gator \$9,400.00.  
 Scheduling the Musco lighting system.  
 Advertising for summer help.  
 I attended the Pennsylvania Turf Grass Council's Western Conference. I received 15 credits towards me category 23 pesticide license.

**LIBRARY  
 REPORT**

Board Member Mary Dombrowski submitted the following report:

Director's report

Washington Federal will fund the literacy program.  
 The fundraising committee will look into using windows to recognize donors.  
 CRM (Customer Relationship Management System) is set up on a local server.  
 Suggested that artwork from the schools be highlighted in the halls.

New Business

Mrs. Stanko will donate the Broadway Series tickets.  
 Suggested that the board break into three committees: Tamburitzan, luncheon and Broadway Series committee.

Tamburitzan is September 22<sup>nd</sup> at Canon Millan High School.  
Discussion took place about moving the luncheon to Spring.

**POLICE  
DEPARTMENT**

Police Chief Brian Hughes gave the following report:

Activity Report

The North Strabane Police Department responded to 824 calls for service during the month of February. The Department made 12 arrests and issued 11 non-traffic citations. There were 41 traffic accidents, 96 traffic citations, and 193 traffic warnings issued. There were 19 parking tickets issued.

Items of Interest

The police department patrolled a total of 14,677 miles and consumed 1,743 gallons of gasoline.  
All sex offenders in the Townsho are in compliance.  
Chief Hughes attended the Washington County Chiefs of Police Association meeting in Southpointe.  
The MCSAP commercial scales were certified in Harrisburg, PA. This an annual certification.  
GM Corporation was contacted over a service issue dispute with Washington Chevrolet.  
GM Corporation conducted their investigation and will be reimbursing the Police Department 100% for the entire bill (\$932.00).  
The Department has been providing an increasing number of crime prevention and active shooter presentations to local businesses. There has definitely been an increased demand from local businesses.

Training

Sgt. Mancini and Drago completed 12 hours of K-9 maintenance training.  
Inv. Terling completed 12 hours of SWAT training.  
Officer Hart, Lukanski, and Wilson attended a 24 hour Standardized Field Sobriety Testing course at the North Strabane Fire Department Station 1.  
Officer O'Leary and France attended an eight hour First Line Supervision and an eight hour Applied Leadership Principles course in Ross Township.  
Officers Miller, Krosco, and Lukanski retired from SWAT.  
Officers Corey and Huminsky our new SWAT memebers.

**PUBLIC WORKS**

Public Works Director Tom Lovell gave the following report:

Township Building  
and Grounds

Starting painting in the Police Department.

Road Construction

Repaired washouts and cross pipes after the storms. Asphalted Lindley Road slide.

Road Maintenance

Patched potholes, trimmed trees, installed signs, and swept along Township roads as needed.  
We had nine call outs for snow removal and salted ice spots.  
Cleaned road debris after rain events.  
Repaired snow plow damage.

PA One Calls

In February, we had 95 PA One Calls that were received and responded to.

Other Discussions

Cleaned trucks and equipment after snow removal.  
Cleaned garage and repaired tools.  
MS4 – GPS stormwater pipes

Public Works  
Director

Followed up on resident complaints and concerns.

**CODE  
ENFORCEMENT**

Code Enforcement Officer Doug Trbovich gave the following report:

Permit and Fees	We have issued 28 building permits for the month of February, with a total of \$6,805.50 in fees collected. We issued four certificates of occupancy.
Inspections	We completed 49 inspections and one demolition.
Property Maintenance Complaints	We had a total of 21 property maintenance complaints with the following action taken: two debris on roadways, four garbage complaints, two excessive noise complaints, one unkept property, six water runoffs, five illegal signs removed, one unfounded, and three miscellaneous. Twenty were closed, one was added to the on-going complaints, and four are ongoing.
Training	Thirty-eight hours of training and certification testing were completed by the inspectors.
<b>Nottingham Township</b> Inspections	We completed one inspection, one plan review, and one final. The inspectors devoted two and one-half hours to Nottingham Township for the month.
<b>Borough of Claysville</b> Inspections	No activity for the month.
<b>FIRE DEPARTMENT</b>	Fire Chief Mark Grimm gave the following report:
Fire Calls	The Department responded to 167 calls for the month February.
Inspections	The Department conducted 12 fire inspections, completed 14hours of fire prevention, and participated in 409 hours of training.
Training	Two of our new firefighters have started new recruit training at the Washington County Fire Academy. Total training hours will be 188 hours when class is completed. I have successfully completed an “Officer Command and Tactics” class at the Pennsylvania Fire Academy. This was a 40-hour class and is part of a five part training series. Department in house training for Month of February: February 12 <sup>th</sup> – EMS Review February 19 <sup>th</sup> – SCBA Stations and Hose Maze February 26 <sup>th</sup> – IMOBLI Cad Training
Personnel	Firefighter’s Dave Fair and Brad Catto have successfully completed their required on year probation. With a full-time vacancy of Firefighter Nick Gerstel, I am recommending Firefighter/EMT Dan Federico from part-time to full-time. We currently have four vacant positions on our part-time roster. I am requesting permission to advertise and administer a test to fill the open positions.
Apparatus	Rescue 48 is having both rear leaf springs replaced. The unit should be out of service long. The new duty officer vehicle is almost complete and ready for service.
Fox Ridge	The entire test for the fire pump has been completed by the Dep. Pennsylvania American Water is in the process of taking ownership of the pumping station.
Storm Damage Report	The department responded to 36 incidents as a result of the heavy rain.

**EMERGENCY  
MANAGEMENT**

None.

**AMBULANCE  
SERVICE**

Operations Manager Jonathan Madras gave the following report:

Canonsburg Ambulance Service responded to 129 calls for the month of February, 42 calls from the Canonsburg station and 87 from the North Strabane station. The average response time from the Canonsburg station was 8.7 minutes, and from the North Strabane 9.2 minutes. We also had a total of 84 transports, 18 non-transports, 15 stand byes, and 12 calls were cancelled.

Service News /  
Updates

Staff participated in difficult airway management training with our medical director Anthony D'Alessio. Topics included difficult intubation and the use of surgical cricothyrotomy.  
On February 14<sup>th</sup>, Canonsburg Ambulance was the site for executive leadership rounding. CFO of Allegheny Health Network and the COO for Ambulatory service presented a service excellence award for excellent patient experience during a incident.  
We added new digital thermometers to each unit and upgraded stretcher accessories for mounting cardiac monitors and new batteries.

**PLANNING  
COMMISSION**

Planning Coordinator Margaret Householder gave the following report:

Range Resources

Range Resources requested to table the amended conditional use application for storage of re-use water on the Martin Property, located at 520 Linden Creek Road in an A-2 district, for use at the Jeffries site, located at 257 Ross Road in an A-2 district.

Legacy Park  
Subdivision Plan

The Planning Commission recommended approval of Legacy Park final subdivision approval for Phase 1, consisting of 63 townhouses on 10 lots along Route 519 in the C-1 district.

Legacy Park Site  
Plan

The Planning Commission recommended approval of Legacy Park final site approval for Phase 1, consisting of 63 townhouses on 10 lots along Route 519 in the C-1 district.

DiCio Street  
Development

The Planning Commission recommended approval of DiCio Street Development preliminary and final approval for a two lot subdivision located at DiCio Street and Mitchell Drive in the R-3 district.

Creekside Crossing  
Subdivision Plan

The Planning Commission recommended approval of Creekside Crossing preliminary and final two-lot subdivision located within Phase 2a on Thomas Eighty Four Road in an R-2 district.

Maronda Homes  
Rezone

The Planning Commission recommended approval of the parcel owned by Maronda Homes located on Houston Hill Church Road remain a C-1 district.

Century Equities  
Rezone

The Planning Commission recommended approval of the parcel owned by Century Equities located on Morganza Road to be rezoned to a C-1 district.

Marianne McCann  
Rezone

The Planning Commission recommended to deny a parcel owned by Marianne McCann located on Route 19 in an R-3 district to rezone to C-1 district.

**MUNICIPAL  
AUTHORITY**

Manager Matt Marasco gave the following report:

Park Place, Phase 2

The project stopped on November 3, 2017.

Magnolia Ridge Plan Phase 1	The project was restarted on July 10, 2017.
Creekside Crossings PRD Plan	The sewer drawings were approved, the developer's agreement was executed and the bonding is set. Construction is scheduled to start April 2018.
Greenwood Village PRD Phase 1	The sewer drawings were approved, the developer's agreement was executed and the bonding is set. Construction is scheduled to start April 2018.
Laurel Landing Plan	We received and commented on sewer drawings.
McDowell Lane Pump Station	The developer is secured bids on March 9, 2018.
Bobby Rahal Site Plan	The project is scheduled to start in April 2018.
Legacy Park Plan	We reviewed the Phase 1 sewer drawings.
Ensinger Plan	Construction started on January 23, 2018.
Angels Mobile Home Park	We reviewed the owners request for public sewage based on correspondence with DEP.
Traditions of America	We reviewed the master plan for a proposed development in Cecil Township.
Cool Valley Plan	We reviewed the master plan for a proposed development in Cecil Township and met with the developer's engineer.
Sheetz at the Meadows	We reviewed the master plan, prepared the sewer service availability letter, and planning module exemption.
Emporio – A Meatball Joint	We reviewed plans, prepared the sewer service availability letter, and planning module exemption.
Linden Creek/ Thomas Road Sewer Extension	The Linden Creek and Thomas Road projects are complete, with the exception of restoration.
Linden Creek Sewer Extension	The Authority is holding \$73,045.00 and \$16,012.00 respectfully.
Thomas Road Sewer Extension	The Authority is holding \$68,313.00 and \$11,521.00 respectfully.
Linnwood Road Sewer Project	The project is 88 percent complete. All sewer lines have been constructed. Final restoration will be completed as soon as weather permits.
Christy Road Sewer Project	Construction started on November 13, 2017. We have enclosed for review estimate no. 4 in the amount of \$124,189.25 to W.A. Petrakis Contracting. The project is 75% complete.
Mansfield Sewer Project	We responded to comments regarding the permits. The project will be advertised and the sewer easements secured.
Christy/Linn Sewer Project	The scope of this project will be adjusted by the Board based on availability of the residual bond funds. We are preparing the necessary

	permits.
Mansfield Sewer Easements	We have obtained 49 of the 57 easements. Condemnation started March 13, 2018.
Route 519 Road Widening Project	PennDOT plans to bid out the project in November of 2018.
Meadowlands Sewer District	Bids were opened on February 21, 2018. We recommended awarding the contract to Brex Excavation with an alternate bid of \$108,385.00.
Racetrack Road Siphon Project	We are currently designing the siphon project. We are currently evaluating projected flows in the watershed.
Route 19 Floodwall Project	Bids were opened on February 21, 2018. The project was awarded to Clearwater Construction with a base bid of \$63,209.26.
CHJA and Willolake Reports	We have prepared and submitted the 2017 annual wasteload management report required by PADEP.
CHJA Act 537 Plan Update	We have prepared and submitted a response to CHJA's request to change the treatment process and borrow an additional \$20M on February 27, 2018 requesting projected rate increases.
Board to Board Meeting	The Board to Board meeting will be March 29, 2018 at 7:00 P.M.
<b>PROJECT MANAGER</b>	Mr. Kittridge is waiting for Board to tell him how to proceed.
<b>ENGINEER'S REPORT</b>	Engineer Joe Sites gave the following report:
Flood Summit Meeting	I attended the Flood Summit meeting which some of you attended also. We need to appoint a representative to attend all future flood summit meetings.
Ensinger	The contractor for Ensinger will be applying for a blasting permit.
<b>MANAGER'S REPORT</b>	Manager Andrew Walz gave the following report:
Special Event Permit	Consideration of an application to PennDot for a special event Permit for the partial closure of Linden Road relative to the 5K Race/Walk on April 21, 2018 sponsored by the Physical Therapy Institute, Washington, PA 15301.
Planning Coordinator Position	Advertisement for the Planning Commission Coordinator
Ordinance Amending Pension Plans	Consideration of ordinance amending municipal non-uniformed and fire pension plans administered by the Pennsylvania Municipal Retirement System to bring both plan contracts into compliance with the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act.
Full-Time Firefighter	Consideration to hire one (1) full time career firefighter.
Permanent Employment Status	Consideration to grant permanent employment status to career firefighters Brad Catto and David Fair for the successful completion of their one (1)

year probationary period.

Part-Time Firefighters Consideration to authorize the Fire Chief to conduct formal testing for the prospective hiring of part-time firefighters.

2018 Road Materials and Vehicle Fuel Award bid contracts for 2018 summer road materials and vehicle fuel.

Park Place Burning Request Consideration of a request from Joe Goodfellow, Project Manager, for permission to burn using an air curtain destructor at Park Place, Phase 2 during the week of March 26 from mid- morning to mid-afternoon.

Washington County Tax Collector Committee Appoint Andrew L. Walz as the Township’s representative to the Washington County Tax Collector Committee.

Flood Summit Representatives Appoint a Township representative and alternate to participate in future flood summit meetings as requested by the City of Washington.

**SOLICITOR’S REPORT** None.

**PUBLIC COMMENTS** None.

**REMARKS FROM SUPERVISORS** Mr. Kelly stated it is the beginning if AG week.

**EXECUTIVE SESSION** The Board convened to executive session to discuss a legal issue and a personnel matter at 8:50 P.M.

The Board reconvened from executive session at \*\*\* P.M.

**ADJOURNMENT** All business being concluded, the non-legislative meeting adjourned at \*\*\*\*\*P.M.

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Robert F. Balogh, Chairman

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Andrew L. Walz, Manager-Secretary